

Introduced by R.R. "Bob" Greive

No. 78-1041

10/31/78

ORDINANCE NO. 3949

AN ORDINANCE increasing the limit of petty cash purchases from \$15.00 to \$25.00, and amending Ordinance No. 3441, Section 7, as amended, and K.C.C. 4.16.060.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. There is hereby approved and adopted an increase in the maximum total purchase price of minimal cost, miscellaneous items purchased by King County department or agency employees through the Comptroller/Purchasing Division's authorized petty cash funds from \$15.00 to \$25.00.

SECTION 2. Ordinance No. 3441, Section 7, and K.C.C. 4.16.060 is hereby amended to read as follows:

PETTY CASH PURCHASES. Various departments or agencies of King County regularly have requirements for minimal cost purchases, and the cost of competitive purchasing to the County in these instances is unwieldly and costly to the County. The Comptroller/Purchasing Division shall establish a petty cash fund for open market purchases of miscellaneous items, total purchase price not to exceed ~~{{Fifteen-Dollars}}~~ Twenty-five Dollars.

Individual King County departments or agencies may effect these minimal cost purchases directly. The Comptroller/Purchasing Division will reimburse each department or agency King County employee authorized to make such petty cash expenditures upon delivery of vendor's sales receipt. The authorized designee of the King County department or agency will certify the vendor's

1 paid sales receipt and deliver same to the Comptroller/Purchasing
2 Division for reimbursement.

3 INTRODUCED AND READ for the first time this 30th day of
4 October, 1978.

5 PASSED this 6th day of November, 1978.

6 KING COUNTY COUNCIL
7 KING COUNTY, WASHINGTON

8 Bernice Stein
9 Chairman

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11 ATTEST:

12
13 Dorothy M. Quinn DEPUTY
14 Deputy Clerk of the Council

15 APPROVED this 13th day of November, 1978.

16
17 [Signature]
18 King County Executive

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